



Jesuit Refugee Service (Singapore) Ltd
 Agape Village, 7A, Lorong 8,
 #04-01, Toa Payoh
 Singapore 319264
 Email: contact@jrsg.org

NEW EXISTING

NAME (as in NRIC)	NRIC / PASSPORT / FIN	DATE OF BIRTH	SEX
			M <input type="checkbox"/> F <input type="checkbox"/>
HOME ADDRESS	NATIONALITY	RACE	RELIGION
	EMPLOYER NAME		OCCUPATION
EMAIL ADDRESS	MOBILE	PARISH	
PREFERRED AREA OF INVOLVEMENT / SKILLS			
Preferred/Skilled	Preferred/Skilled	Preferred/Skilled	Preferred/Skilled
Education Outreach <input type="checkbox"/> <input type="checkbox"/>	Anti-HT <input type="checkbox"/> <input type="checkbox"/>	Coms Media <input type="checkbox"/> <input type="checkbox"/>	Administration <input type="checkbox"/> <input type="checkbox"/>
Education Missions <input type="checkbox"/> <input type="checkbox"/>	Volunteer Mgt <input type="checkbox"/> <input type="checkbox"/>	Coms Production <input type="checkbox"/> <input type="checkbox"/>	Finance <input type="checkbox"/> <input type="checkbox"/>
Education Training <input type="checkbox"/> <input type="checkbox"/>	Faith Formation <input type="checkbox"/> <input type="checkbox"/>	Fundraising <input type="checkbox"/> <input type="checkbox"/>	Others (<i>specify</i>) <input type="checkbox"/> <input type="checkbox"/>
Refugee Hospitality <input type="checkbox"/> <input type="checkbox"/>	Advocacy <input type="checkbox"/> <input type="checkbox"/>	Legal <input type="checkbox"/> <input type="checkbox"/>	
State past experience in volunteerism and number of years (if any).			
What led you to volunteer with us and what do you hope to gain?			

In completing this form I am registering to volunteer with Jesuit Refugee Service Singapore. I declare that the information provided herein is true and correct. I also understand that any wilful false statements may jeopardize the validity of the application.

_____ (Signature)

Name as in NRIC/FIN (Block Letters):

Date:

OFFICIAL

	Date
Application acknowledged on	
Orientation	
Area assigned	

Jesuit Refugee Service (Singapore) Ltd
PERSONAL DATA PROTECTION ACT (PDPA) CONSENT FOR VOLUNTEERS

In filling this form, I consent to:

1. Jesuit Refugee Service (Singapore) Ltd (JRSSG) to store, retain, modify, read, retrieve, use, transmit and process my personal data submitted in this form and in the volunteer application form, including the disclosure of my personal data to approved third parties, for the purpose of my volunteering application.
2. Providing personal data about a third party (e.g. emergency contact person, references, etc.) upon request and confirm that I have obtained the consent of such third party for the disclosure of their personal data to JRSSG.
3. JRSSG to use my personal data including and not limited to photos/videos taken at JRSSG's event for their publicity materials; which include and are not limited to a) Printed publications b) Website c) Social Media d) Corporate Videos.
4. Relevant information may be disclosed to the authorities, upon request, or as may be required by applicable law or regulation; and
5. Receive news and updates (e.g. events and programmes) from JRSSG through Email, Call, Text, and Post.

I understand that I can write to JRSSG to withdraw my consent.
I understand and agree to all the above-listed undertakings.

_____ (Signature)

Name as in NRIC/FIN (Block Letters):

Date:

Jesuit Refugee Service (Singapore) Ltd
SECURITY POLICY, CONFIDENTIALITY & NON-DISCLOSURE AGREEMENT FOR VOLUNTEERS

Every volunteer (Volunteer) of Jesuit Refugee Service (Singapore) Ltd (JRSSG) is required to respect and maintain confidentiality of all information, including but not limited to, beneficiary, client, and donor (Clients) personal information and data; business documents, reports, records, files, to which the Volunteer has access in carrying out his/her responsibilities, duties and/or assignments.

This is necessary to ensure that information given to JRSSG is kept strictly confidential and that the integrity of such clients' personal particulars and information entrusted to JRSSG are not compromised.

In this regard, we require our Volunteer assisting us to undertake the following:

1. Not to divulge or use any of the Clients' personal information to any unauthorised third party without the prior consent of the management of JRSSG.
2. Not to disclose to any unauthorised individuals, confidential information which may come to your knowledge during the course of your engagement in the JRSSG.
3. Not to discuss, disclose, share, release or use any details of the JRSSG's Clients' data to any third party, unless strict prior written consent has been obtained from the party involved, and/or JRSSG.
4. Not to duplicate, remove or retrieve, information or documents from the premises or digital sources of JRSSG in any form (printed, photographically, digitally, or any other form or medium), unless strict prior written consent has been obtained from JRSSG.
5. All materials designed or created for JRSSG are deemed the property of JRSSG, unless otherwise agreed prior and approved by management of JRSSG.

Please note that this agreement to preserve as confidential all knowledge, data or proprietary information of JRSSG remains even after the Volunteer has discharged his/her responsibilities.

I understand and agree to all the above listed undertakings.

_____ (Signature)

Name as in NRIC/FIN (Block Letters):

Date: